

GOVERNANCE COMMITTEE AGENDA

7.30 pm

Wednesday 13 January 2021

Virtual Meeting

Members 12: Quorum 4

COUNCILLORS:

Conservative Group

(6)

Robert Benham
Joshua Chapman
Roger Ramsey
Damian White (Vice-Chair)
Viddy Persaud
Ciaran White (Chairman)

Residents' Group (2)

Ray Morgon Barry Mugglestone Upminster & Cranham Residents' Group

Linda Hawthorn

Independent Residents' Group

(1)

David Durant

Labour Group (1)

Keith Darvill

North Havering Residents Group (1

Martin Goode

For information about the meeting please contact:

Debra Marlow tel: 01708 433091 e-mail: debra.marlow@onesource.co.uk

DECLARING INTERESTS FLOWCHART - QUESTIONS TO ASK YOURSELF What matters are being discussed? Does the business relate to or is it likely to affect a disclosable pecuniary interest. These will include the interests of a spouse or civil partner (and co-habitees): • any employment, office, trade, profession or vocation that they carry on for profit or gain; · any sponsorship that they receive including contributions to their expenses as a councillor; or the councillor's election expenses from a Trade Union; any land licence or tenancy they have in Havering any current contracts leases or tenancies between the Council and them: • any current contracts leases or tenancies between the Council and any organisation with land in Havering in they are a partner, a paid Director, or have a relevant interest in its shares and securities; · any organisation which has land or a place of business in Havering and in which they have a relevant interest in its shares or its securities. Declare Interest and Leave YES Might a decision in relation to that business be reasonably be regarded as affecting (to a greater extent than Ε the majority of other Council Tax payers, ratepayers or inhabitants of ward affected by the decision) R Your well-being or financial position; or s • The well-being or financial position of: 0 o A member of your family or any person with whom you have a close association; or N Any person or body who employs or has appointed such persons, any firm in which they are Α a partner, or any company of which they are directors; L - Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; N o Any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your Authority; or т Е o Any body exercising functions of a public nature, directed to charitable purposes or whose R principal includes the influence of public opinion or policy (including any political party or trade union) of which you are a Е member or in a position of general control or management? s Ε s You must disclose the 0 existence and nature of your personal interests Р Е C U Would a member of the public, with You can participate in the N knowledge of the relevant facts. meeting and vote (or reasonably regard your personal remain in the room if not a interest to be so significant that it is NO Α member of the meeting) likely to prejudice your R E s Does the matter affect your financial position or the financial position of any person or body through whom you have a personal interest? - Does the matter relate to an approval, consent, licence, permission or registration that affects Т you or any person or body with which you have a personal interest? NO Does the matter not fall within one of the exempt categories of decisions? E R Е Ε S s Т Speak to Monitoring Officer in advance of the meeting to avoid allegations of corruption or bias

AGENDA ITEMS

1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

2 PROTOCOL ON THE OPERATION OF GOVERNANCE COMMITTEE MEETINGS DURING THE COVID-19 PANDEMIC RESTRICTIONS (Pages 1 - 4)

3 APOLOGIES FOR ABSENCE & SUBSTITUTE MEMBERS

(If any) - receive

4 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in any item at any time prior to the consideration of the matter.

5 MINUTES (Pages 5 - 16)

To approve as a correct record the minutes of the Committee held on 12 August 2020, and to authorise the Chairman to sign them.

- 6 APPOINTMENTS TO OTHER ORGANISATIONS 2020/21 (Pages 17 20)
- 7 STAFF EMPLOYMENT PROCEDURE RULES (Pages 21 46)
- 8 TEMPORARY CHANGES TO POLLING STATIONS DUE TO COVID19 GLA ELECTIONS 6TH MAY 2021 (Pages 47 96)

Andrew Beesley
Head of Democratic Services